



Recordkeeping

Of Occupational Injuries & Illnesses

1 Who Should Attend . . .

This program is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work
- ▶ Business owners who want to learn about compliance with MIOSHA

2 Why You Need This Workshop . .

- ▶ To reduce disabling injuries and illnesses to employees - and to ensure that every worker goes home safe and healthy every day.
- ▶ To reduce the high direct costs of work-related injuries, which grew to \$42.5 billion nationally in 2000, and indirect costs, which were estimated at an additional \$127 - \$212 billion in 2002. (*2003 Liberty Mutual Safety Index.*)
- ▶ To enhance your company's bottom line. A strong safety and health commitment not only protects workers, it also reduces worker's compensation costs, improves employee morale, and increases production and quality.

3 What You'll Learn . . .

This MIOSHA program is designed to help employers ensure that their organization complies with MIOSHA recordkeeping requirements as contained in MIOSHA Administrative Rules Part 11, Recording and Reporting of Occupational Injuries and Illnesses. In addition to learning and understanding the "recordability" of work related injuries and illnesses, attendees will actively participate in a group exercise to complete the OSHA 300 log, 301 and 300A forms. Using this data, participants calculate injury and illness rates and learn how to compare these rates to other companies within their Standard Industrial Classification (SIC) or the new North American Industrial Classification System (NAICS).

Agenda

*We offer a flexible
program agenda
to emphasize the
topics you
want most.*

- ▶ Welcome and Introductions
- ▶ Pre Test
- ▶ Training On Recordkeeping
- ▶ Group Exercise

Facilitator

Anthony Neroni was promoted to Occupational Safety Consultant with the Consultation Education and Training Division in January 2003. He has over 20 years of service with the State of Michigan including: 6 years with the Michigan Department of Transportation; 12 years as an Occupational Safety Inspector with MIOSHA, his last 2-1/2 years as Senior Safety Officer. Senior Officers are used on more complex cases and are instrumental in training and coaching other safety officers. Anthony's previous experience includes 10 years as a machinist, operating various metalworking machines.

Anthony has exceptional knowledge of the General Industry Safety Standards and has also received additional certified training in the following areas: Mechanical Power Press Guarding, NFPA 1 Fire Prevention Code, NFPA 101 Life Safety Code, Advanced Accident Investigation, Safety and Health in Sawmills and Logging Operations, Applied Spray Finishing and Coating Principles, Asbestos Awareness, Hydrogen Sulfide Gas, Oil and Gas Well Drilling Operations, and Hydrogen Sulfide Safety.



Anthony Neroni
*Occupational Safety Consultant,
MIOSHA, CET Division*

Program Details

DATE:	March 23, 2006	TIME:	Check-in - 8:00 a.m.
LOCATION:	Holiday Inn West Bay 615 E. Front Street Traverse City, Michigan		Program - 8:30 a.m. to 12:00 p.m.
		DEADLINE:	Register by March 10, 2006 Enrollment is limited to 50 participants, so please register early!
COST:	\$30 per person, includes course materials.	CONTACT:	Shelly Hyatt - 231.546.7264 or seminarsandmore@webtv.net

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

How to Register

Recordkeeping of Occupational Injuries & Illnesses

Complete information at right
to register by . . .

► **Phone:** 231.546.7264
► **Mail:** Seminars & More
P.O. Box 2204
Gaylord, MI 49734
Attn: Shelly Hyatt

Name: _____
Company Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Phone: _____
Email: _____
Fax: _____
Number Attending: _____ @ \$30 each = \$ _____

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